



Meeting: Council

Date: Thursday 22nd February 2024

Time: 10:00 am (*Please note start time of meeting*)

Venue: Council Chamber, The Cube, George Street, Corby NN17 1QG

The meeting will be available for the public to view live at our Democratic Services' YouTube channel:

<https://www.youtube.com/@NNCDemServices>


Council Membership:

Councillor Barbara Jenney (Chair), Councillor Lora Lawman (Vice-Chair), Councillor Jean Addison, Councillor Tim Allebone, Councillor Valerie Anslow, Councillor Ross Armour, Councillor Charlie Best, Councillor Paul Bell, Councillor Matt Binley, Councillor Jennie Bone, Councillor David Brackenbury, Councillor Wendy Brackenbury, Councillor Cedwien Brown, Councillor Scott Brown, Councillor Leanne Buckingham, Councillor Lyn Buckingham, Councillor Lloyd Bunday, Councillor Jon-Paul Carr, Councillor Robin Carter, Cllr Melanie Coleman, Councillor William Colquhoun, Councillor John Currall, Councillor Alison Dalziel, Councillor Mark Dearing, Councillor Dez Dell, Councillor Scott Edwards, Councillor Jonathan Ekins, Councillor Emily Fedorowycz, Councillor Martin Griffiths, Councillor Jim Hakewill, Councillor Clive Hallam, Councillor Ken Harrington, Councillor Helen Harrison, Councillor Kirk Harrison, Councillor Larry Henson, Councillor Helen Howell, Councillor David Howes, Councillor Philip Irwin, Councillor Bert Jackson, Councillor Ian Jelley, Councillor Matt Keane, Councillor King Lawal, Councillor Graham Lawman, Councillor Anne Lee, Councillor Richard Levell, Councillor Paul Marks, Councillor Dorothy Maxwell, Councillor Peter McEwan, Councillor John McGhee, Councillor Zoe McGhee, Councillor Andy Mercer, Councillor Gill Mercer, Councillor Macaulay Nichol, Councillor Steven North, Councillor Jan O'Hara, Councillor Dr Anup Pandey, Councillor Tom Partridge-Underwood, Councillor Mark Pengelly, Councillor Harriet Pentland, Councillor Roger Powell, Councillor Elliot Keith Prentice, Councillor Simon Rielly, Councillor Russell Roberts, Councillor Mark Rowley, Councillor Geoff Shacklock, Councillor David Sims, Councillor Jason Smithers, Councillor Chris Smith-Haynes, Councillor Joseph John Smyth, Councillor Sarah Tubbs, Councillor Michael Tye, Councillor Malcolm Ward, Councillor Malcolm Waters, Councillor Kevin Watt, Councillor Keli Watts, Councillor Andrew Weatherill and Councillor Lee Wilkes.

Members of The Council are invited to attend the above meeting to consider the items of business listed on the agenda.

Agenda

Item	Subject	Page no.
01	<p>Apologies</p> <p>To receive any apologies for absence.</p>	
02	<p>Declarations of Interest</p> <p>Members to declare any interest as appropriate in respect of items to be considered at the meeting.</p>	
03	<p>Minutes of the meeting held on 7th December 2023</p> <p>The minutes of the Meeting of the Council held on 7th December 2023 to be approved as a correct record and signed by the Chair.</p>	9 - 32
04	<p>Chair's Announcements</p> <p>To receive any announcements from the Chair.</p>	
05	<p>Public Participation</p> <p style="padding-left: 40px;">(i) Public Statements</p> <p style="padding-left: 80px;">To consider public statements received in accordance with public meeting procedure rules 4.2 (vi) and 15.</p>	
Items requiring a decision		
06	<p>Budget 2024/25 and Medium-Term Financial Plan</p> <p>To seek Full Council approval for the revenue budget for 2024-25 and the Medium-Term Financial Plan for North Northamptonshire Council, including the proposed Council Tax level for 2024-25.</p>	33 - 274
07	<p>Housing Revenue Account (HRA) Draft Budget 2024/25 and Medium Tern Financial Plan</p> <p>To seek Full Council approval for the proposed draft budget for the HRA for 2024/25 and the key principles on which it is based together with the Medium-Term Financial Plan (MTFP) that covers the following four years (2025/26 – 2028/29)</p>	275 - 300
08	<p>Capital Programme 2024-28</p> <p>To seek Full Council approval for the General Fund Capital Programme 2024-28 and HRA Capital Programme 2024-28.</p>	301 - 342

09	Municipal Calendar of Meetings 2024/25 To approve the municipal calendar of meetings for 2024/25.	343 - 368
Urgent Items		
To consider any items of business of which notice has been given to the Proper Officer and the Chair considers to be urgent, pursuant to the Local Government Act 1972.		
10	Close of Meeting	
<p>Sanjit Sull, Monitoring Officer North Northamptonshire Council</p>  <p>Proper Officer Wednesday 14th February 2024</p>		

This agenda has been published by Democratic Services.

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Public Participation

The Council has approved procedures for you to request to address annual budget meetings of the Council.

ITEM	NARRATIVE	DEADLINE
Members of the Public Agenda Statements	Members of the Public may make statements at meetings in relation to reports on the agenda. A request to address the committee must be received 2 clear working days prior to the meeting. The member of the Public has a maximum of 3 minutes to address the committee. A written copy of the statement must be submitted by the deadline indicated.	5:00 pm on Monday 19 th February 2024

These procedures are included within the Council's Constitution. Please contact democraticservices@northnorthants.gov.uk for more information.

Members' Declarations of Interest

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or

close associate, you must disclose the interest and not vote on the matter unless granted a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

Members are reminded that they should continue to adhere to the Council's approved rules and protocols during the conduct of meetings. These are contained in the Council's approved Constitution.

If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – monitoringofficer@northnorthants.gov.uk

Press & Media Enquiries

Any press or media enquiries should be directed through Council's Communications Team to communications@northnorthants.gov.uk

Public Access and Enquiries

The public are welcome to attend the Council's meetings in person using the Council's public gallery. Public enquiries regarding the Council's meetings can be made to democraticservices@northnorthants.gov.uk

Webcasting

Meetings of the Council will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items. A copy will be retained in accordance with the Council's data retention policy.

If you make a representation to the meeting, unless you have specifically asked not to appear on the webcast, you are taking positive action to confirm that you consent to being filmed. You have been made aware of the broadcast and entering the Council Chamber you are consenting to be filmed by North Northamptonshire Council and to the possible use of those images and sound recordings for webcasting.

If you do not wish to have your image captured you should sit in the public gallery area that overlooks the Chamber.

The Council is obliged by law to allow members of the public to take photographs, film, audio-record, blog or tweet the proceedings at public meetings. The Council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

The Council intends to webcast all of its public meetings held at the Corby Cube, but if it is unable to do so, for the avoidance of doubt, the meeting will continue as scheduled and decisions and minutes made available on the Council's website in the normal manner.

If you have any queries regarding webcasting or the recording of meetings by the public, please contact democraticservices@northnorthants.gov.uk



Budget Council Meeting Procedure Rules

Preamble

Each year before the end of February the Council will meet to determine the budget for the subsequent financial year. The financial year runs from 1st April to 31st March. Any decisions made by the Council at the Budget Council meeting in February become effective from the following 1st April unless there are specific reasons for an earlier or later implementation date.

The agenda for Budget Council usually includes at least three distinct reports –

Draft Budget (inc. Council Tax Resolution)

This covers the revenue expenditure forecasts and income required for the forthcoming financial year. This also includes the recommended level of Council Tax income required to be levied by North Northamptonshire Council, which together with precepts levied by other bodies e.g. town/parish councils; the Police, Fire & Crime Commissioner, forms the total Council Tax billed to households. The report will also set out the financial position for the ringfenced Dedicated Schools Grant (DSG).

Housing Revenue Account (HRA)

NNC owns a number of residential properties (houses, flats etc) across the area and provides “social housing.” Budget Council sets the rent for these properties each year. The HRA is a “ring fenced” budget therefore income from housing rents can only be spent on the provision of council housing and only certain costs can be recorded within the HRA as set out within guidance.

Capital Programme

The Council undertakes a number of capital projects each year. Budget Council sets the amount of money allocated to capital projects for the following financial year. Some capital projects may stagger more than one financial year.

In addition to the three main reports (see above), other finance-related reports may be scheduled for the meeting. If there were other business critical decisions to be made these can also be determined by Budget Council although normally they would be scheduled for the next ordinary Council meeting.

Pre- Budget Council Meeting

The Council will receive recommendations from the Executive included in the budget reports. These recommendations would have been drafted by the Executive and circulated for both public and internal (e.g. scrutiny) consultation.

The Executive would have considered consultation responses prior to agreeing its final recommendations. These recommendations would form the basis of the reports to Budget Full Council.

All political group leaders (or their nominee) who wish to provide proposed amendments to the budget reports on behalf of their groups shall submit these at least 3 clear working days before the Budget Council meeting in writing (inc. by email) to the Proper Officer. This will enable senior leadership and particularly the Chief Finance Officer to have

advanced notice and review the proposed amendments prior to the Budget Council meeting.

A Group/members amendments will be taken en bloc on each report.

Groups/members must be mindful that any amendment(s) must result in a balanced budget and therefore how the amendment(s) would be funded must be clear. Groups/members are encouraged to consult with the Chief Finance Officer and their staff at the earliest opportunity to ensure that any amendments a Group/member is proposing, if approved by Council, will result in the setting of a balanced and lawful budget. Any such discussions regarding potential amendments between a Group/member and officers shall be treated as confidential until issue of the relevant papers to all members.

The Proper Officer will share copies of the amendment(s) either in the Chamber and/or on screen to ensure that members are able to view them and make an informed decision.

At the Meeting

(to be repeated for each of the three main reports [shown in bold below]. Ordinary Meeting Procedure Rules apply for any other reports scheduled).

Report Order for the Agenda

- **Draft Budget (inc. Council Tax Resolution)**
 - **Housing Revenue Account (HRA)**
 - **Capital Programme**
 - Other finance related reports
 - Urgency Reports (as per Meeting Procedure Rules)
1. At the beginning of the meeting, the Chair shall remind councillors that there are certain rules of procedure that apply only to the debate on budget reports. Otherwise the meeting will be run according to the usual rules of procedure set out in the Meeting Procedure Rules.
 2. At the beginning of the debate on the report, the Chair shall invite the Leader of the Council or an Executive Member to **MOVE** (up to 25 minutes) the report. The Chair shall then invite a member to **SECOND** (up to 5 minutes) the report.
 3. The Chair shall invite a member on behalf of the largest minority group to **MOVE** any amendment(s) en bloc (up to 10 minutes).
 4. The Chair shall invite a member on behalf of the largest minority group to **SECOND** any amendment(s) en bloc (up to 5 minutes).
 5. The amendment(s) will be debated (3 minutes per speaker). The **MOVER** and/or **SECONDER** of the substantive motion may be called to speak during the debate. The **MOVER** of the amendments shall have a right to reply (3 minutes) before a vote is taken on the amendment(s) only. If carried, the amendments will be incorporated into the substantive motion.
 6. The Chair shall invite a member on behalf of the second largest minority group to **MOVE** any amendment(s) en bloc (up to 10 minutes).
 7. The Chair shall invite a member on behalf of the second largest minority group to **SECOND** any amendment(s) en bloc (up to 5 minutes).

8. The amendment(s) will be debated (3 minutes per speaker). The MOVER and/or SECONDER of the substantive motion may be called to speak during the debate. The MOVER of the amendments shall have a right to reply (3 minutes) before a vote is taken on the amendments only. If carried, the amendment(s) will be incorporated into the substantive motion.
9. If any other amendment(s) (with a MOVER and SECONDER indicated) have been received in writing by the deadline the Chair shall call these to be MOVED (5 minutes) and SECONDED (3 minutes). A councillor may only MOVE or SECOND one set of amendments on any one report item.
10. Voting on amendments will normally be en bloc, however the MOVER and SECONDER of the substantive motion are able to approve an amendment or amendments for inclusion in the substantive motion, with the general consent of Council.
11. Voting on amendments will normally be en bloc, however with the general consent of Council, an amendment(s) can be voted on individually with the remainder en bloc.
12. At the conclusion of the debates and votes on all amendments have been exhausted the Chair shall advise the meeting that the substantive motion - the ruling groups budget (as amended) – will be debated. All members may contribute to the debate (for up to 3 minutes each) except the MOVER or SECONDER of the original motion (unless the SECONDER has reserved their right to speak). No further amendments are allowed at this stage by any of the members of the Council.
13. After the debate on the substantive motion, the MOVER of the substantive motion has a right of reply (up to 5 minutes). The debate is then concluded.
14. A vote will then be taken on the report's recommendations. The Council Tax Resolution report must by statute be a "recorded vote."

General

Matters of interpretation of this procedure will be at the Chair's discretion, following consultation with the Monitoring Officer (or their designated representative).